
**MINUTES OF THE ORDINARY MEETING OF ROUS COUNTY COUNCIL HELD
WEDNESDAY, 4 DECEMBER 2024 AT ADMINISTRATION OFFICE, 218-232
MOLESWORTH STREET, LISMORE**

1 OPENING OF THE MEETING

The Chair opened the meeting at 10.07am.

In attendance:

Councillors

- Cr Elia Hauge, Byron Shire Council
- Cr Steve Krieg, Lismore City Council
- Cr Robert Mustow, Richmond Valley Council (Chair)
- Cr Sarah Ndiaye, Byron Shire Council
- Cr Andrew Gordon, Lismore City Council
- Cr Sandra Humphrys, Richmond Valley Council
- Cr Eva Ramsey, Ballina Shire Council

Council Officers

- Phillip Rudd, General Manager
- Helen McNeil, Group Manager Organisational Services
- Adam Nesbitt, Group Manager Operations
- Geoff Ward, Group Manager Transformation and Strategy
- Andrew Logan, Group Manager, Planning and Delivery

2 ACKNOWLEDGEMENT OF COUNTRY

Council showed its respect and acknowledged the Traditional Custodians of the Land, of all Elders, on which this meeting took place.

3 APOLOGIES AND LEAVE OF ABSENCE

Noted: Cr Sharon Cadwallader and Cr Sarah Ndiaye will be joining the meeting late due to a pre-existing engagement.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

4.1 Ordinary meeting held 30 October 2024

RESOLVED [64/24] (Krieg/Gordon) That the Minutes of the ordinary meeting held 30 October 2024 be approved as presented.

Minutes to Ordinary meeting held 30 October 2024 (Resolution)		
For	Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Steve Krieg, Cr Robert Mustow and Cr Eva Ramsey	6
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	Cr Sharon Cadwallader and Cr Sarah Ndiaye	2
Carried		

4.2 Extraordinary meeting held 27 November 2024

RESOLVED [65/24] (Krieg/Gordon) That the Minutes of the extraordinary meeting held 27 November 2024 be approved as presented.

Extraordinary meeting held 27 November 2024 (Resolution)		
For	Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Steve Krieg, Cr Robert Mustow and Cr Eva Ramsey	6
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	Cr Sharon Cadwallader and Cr Sarah Ndiaye	2
Carried		

5 DISCLOSURE OF INTEREST

Nil.

6 CHAIR'S MINUTE

Nil.

7 MATTERS OF URGENCY / QUESTIONS WITH NOTICE

Nil.

8 NOTICES OF MOTION

Nil.

9 LENGTH OF SERVICE RECOGNITION AWARDS FOR 2024

Rous County Council Board acknowledged and presented the length of service recognition awards for 2024 to the following staff members:

5 Years:

In attendance - Angel (Gus) Marotte
Alex Hew, Morgan Whitlen and Peter Verrall

Apologies - Adam Nesbitt and Lance Stodhard.

10 Years:

In attendance - Joshua Cleary
Apologies - Jacob Arthur

20 Years:

In attendance - Rebecca Spring
Apologies - Ben Hildebrand

15 Years:

In attendance - Matthew Luke
James, Sam Curran and Philip
Courtney
Apologies - Eddie Hayward

30 Years:

Michael Ross

35 Years:

Apologies - Craig Tulk

10 GENERAL MANAGER REPORTS

10.1 Rous' meeting schedule for 2025

RESOLVED [66/24] (Gordon/Humphrys) That Council confirms the meeting schedule for 2025 as outlined below, with meetings to be held on the third Wednesday of each scheduled month (excluding January), commencing at 10:00am. The dates are as follows:

- 19 February
- 16 April
- 18 June
- 20 August
- 15 October
- 10 December

Rous' meeting schedule for 2025 (Resolution)

For	Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Steve Krieg, Cr Robert Mustow and Cr Eva Ramsey	6
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	Cr Sharon Cadwallader and Cr Sarah Ndiaye	2
Carried		

11 GROUP MANAGER ORGANISATIONAL SERVICES

11.1 Delegation - General Manager

RESOLVED [67/24] (Ramsey/Humphrys) That Council revoke the delegation dated 17 August 2022 for the position of General Manager and any delegations revived as a result of that revocation, and approve the delegation as presented in Attachment 2.

Delegation - General Manager (Resolution)

For	Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Steve Krieg, Cr Robert Mustow and Cr Eva Ramsey	6
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	Cr Sharon Cadwallader and Cr Sarah Ndiaye	2
Carried		

12 GROUP MANAGER PLANNING AND DELIVERY REPORTS

12.1 Update on the Lismore Levee Scheme

RESOLVED [68/24] (Hauge/Humphrys) That Council in addition to previous resolutions on the matter:

1. Receive and note this update.
2. Receive a further update before the end of July 2025.

Update on the Lismore Levee Scheme (Resolution)

For	Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Steve Krieg, Cr Robert Mustow and Cr Eva Ramsey	6
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	Cr Sharon Cadwallader and Cr Sarah Ndiaye	2
Carried		

13 GROUP MANAGER OPERATIONS REPORTS

14 POLICIES

14.1 Customer Feedback Complaints and Unreasonable Conduct

RESOLVED [69/24] (Gordon/Krieg) That Council:

1. Revoke the policy titled 'Customer feedback, complaints and unreasonable conduct' dated 14 December 2022 attached to this report, and any policy revived as a result of that revocation; and
2. Adopt the revised policy of the same name attached to this report.

Customer Feedback Complaints and Unreasonable Conduct (Resolution)

For	Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Steve Krieg, Cr Robert Mustow and Cr Eva Ramsey	6
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	Cr Sharon Cadwallader and Cr Sarah Ndiaye	2
Carried		

15 INFORMATION REPORTS (COVER REPORT)

RESOLVED [70/24] (Gordon/Hauge) That the following information reports be received and noted:

1. Annual Report/State of Region Report

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2. Investments – October 2024
 3. Investments – November 2024 (late report)
 4. Annual ‘Model Code of Complaint Statistics’
 5. Reports/Actions pending

Cr Sarah Ndiaye joined the meeting at 10:40am

Information reports (Resolution)		
For	Cr Andrew Gordon, Cr Elia Hauge, Cr Sandra Humphrys, Cr Steve Krieg, Cr Robert Mustow, Cr Sarah Ndiaye and Cr Eva Ramsey	7
Against	None	0
Abstain	None	0
Conflict of Interests	None	0
Absent	Cr Sharon Cadwallader	1
Carried		

16 CONFIDENTIAL MATTERS

Nil.

Noted - *Cr Sharon Cadwallader was unable to join the meeting prior to the completion of business.*

17 CLOSE OF BUSINESS

There being no further business the meeting closed at 10.55 am.